



# DELTA SOCIETY®

*The Human - Animal Health Connection®*

## How to Post Your Special Event on Delta's Web Site

### Welcome

Due to the many requests we receive for participation in events we can best meet your needs by posting your event on our web site. Whether you are seeking a Delta representative to present at your event, staff a Pet Partner booth or simply wanting to market your event, our site can make it happen for you.

Please complete the following steps. This will ensure that your needs are met in a timely manner and your event is a success!

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### Three major steps to post your event:

#### Step 1: Event Specifics

1. Submit the event name, date, time, location, who to contact, volunteer needs and a description of the event to [JillF@deltasociety.org](mailto:JillF@deltasociety.org) or fax to 425.235.1076.
2. Event specifics **must be submitted a minimum of six weeks prior** to the date of the event. This will allow Delta time to post your event and for a Delta representative or Pet Partners volunteers to contact you.

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#### Step 2: Make Contacts

1. You don't have to wait to be contacted about your event check out our Pet Partners Affiliate groups at <http://www.deltasociety.org/CoPartner.htm> or
2. Pet Partners network listed at <http://www.deltasociety.org/search/search.asp>. Select "Pet Partners" then select your "State" for Pet Partners in your area.

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#### Step 3: Brochures & Hand-out Materials

1. Not enough time to get a Delta representative or Pet Partner volunteer? Still want to include Delta Society and Pet Partners information? Contact [JillF@deltasociety.org](mailto:JillF@deltasociety.org) for brochures and hand-outs.
2. Need the materials immediately? Go to our web site at <http://deltasociety.org/CoursesAffiliate.htm> for hand-outs you can download and share.

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## Thank you for sharing your event with Delta Society!